



Public and
Commercial
Services Union

**DWP Group Fylde Central Benefits and
Services Branch**

Room 7233
Norcross
Blackpool
Lancs FY5 3TA
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Chair: Martin Jones
Secretary: Duncan Griffiths

To All PCS Members and Potential Members in the DWP on the Fylde

April 09

Dear Colleague

UNION MEMBERSHIP

Due to the continual movement of Staff between various sites and/or between rooms your details held by Membership records may require updating.

Members may wish to visit www.pcs.org.uk (they will require their Membership No) or contact Membership records on 020 7801 2601 in order to confirm their current details.

Please check your Ballot Address details and that you are in the correct Branch (Code **047139**) if details require amendment complete and return the tear off section of this form.

The Branch offices at Fylde continue to receive requests from potential members to join the union and to have their personal cases immediately taken up effectively backdating membership cover.

From 1st January 2004 we have followed Public and Commercial Services Union National policy and no longer back dating cover in **any** circumstances.

Whatever the reason is for non-members wanting advice/ guidance or backdated representation, we believe that a reminder is needed as the phone calls, e-mails or arrivals in the office keep coming. On the reverse of this circular is a membership form. Remember:

**NO MEMBERSHIP = NO BACKDATED REPRESENTATION OR ADVICE
CAN YOU AFFORD NOT TO JOIN?**

Most of our members pay their subs through their employer. Subscriptions are based on your gross annual salary. The precise calculation is gross annual salary x 0.6% divided by 12. This is a rough guide:

- If you earn £10,000 your monthly subs will be £5
- If you earn £12,000 your monthly subs will be £6
- If you earn £14,000 your monthly subs will be £7
- If you earn £18,000 your monthly subs will be £9
- If you earn £20,000 your monthly subs will be £10
- The maximum amount is only £11.90 a month

If you are employed in the private sector your subscriptions may need to be collected by another means. Many thanks for your co-operation and please remember to notify this office of any changes in your personal details

Yours sincerely

Mick Daniels (Membership Officer)

Name

Either National Insurance No..... Or Staff No

Previous Ballot Address

.....

New Ballot Address

.....

Return to Mick Daniels 7233 Norcross

PCS Union membership application form



Please complete all questions in block capitals

Title Mr Mrs Ms Miss

Forename(s)

Surname

Contact tel. no

E-mail

D.O.B.

Payroll No.

N.I.No.

Employment details

Please remember to include name of building, room number etc. if applicable

Name of Employer

Grade

Work address

Postcode

Union subscriptions from your pay, declaration and data protection

I am applying for membership of PCS and I declare that I will observe the terms and rules of its constitution. I authorise my employer to deduct from my pay each week/month amounts that may be fixed by PCS from time to time in respect of trade union subscriptions. Please start deductions immediately and pay the amounts to PCS. I note this agreement may be cancelled by one months notice in writing to my employer.

Signature

Date

DATA PROTECTION: The PCS holds personal data about all members. This data is used to process your membership, provide you with information, to enable us to carry out membership activities and to provide us with management and statistical information. If you do not wish to receive specific mailings from approved PCS providers carrying the PCS+ logo please tick here

HQ Use only

Subs rate

weekly/monthly

PLEASE DO NOT DETACH

This section of the application form covers information that PCS treats as confidential. It is only used for PCS purposes.

Membership Details and Ethnic Monitoring This information is for statistical purposes. Please tick

Full Time Part time Fixed term contract Casual contract

Which of these categories describes you:

Asian: Bangladeshi Asian: Indian Asian: Pakistani Asian: Other Black African
 Black Caribbean Black Other Chinese Mixed Ethnic Background White

Do you consider yourself to be a disabled person? Yes

Home Address

Postcode

Ballot Address (Your preferred address for ballot papers, diary, PCS View, etc.)

Home

Work

Death Benefit Nominee Please provide details

PCS pays a death benefit of £1,100 to your nominee.

Title Mr Mrs Ms Miss

Forename(s)

Surname

Address

Postcode

Relationship of nominee to you

For Branch Use Only

Branch Code 047139

Workplace Code

Employer Code

Pay Source Code

Please return this form to:

PCS Fylde Central Benefits and Services Branch, Room 7233, Norcross.